



REPORTING POLICY



Rationale:

St Gregory the Great Catholic Primary School commits to providing a safe and nurturing culture for all children and young people in Catholic schools and will comply with the Ministerial Order No. 870-Child Safe Standards - Managing the risk of child abuse in schools.

St Gregory the Great school is called to serve the children and families of St Gregory the Great Parish and wider community. We recognise that Assessment and Reporting are core elements of this service.

Accurate and comprehensive reporting of school and student performance against Catholic, National and State-wide standards aids in establishing open communication, helps to improve student learning, assists in establishing future directions and helps to identify areas of exemplary performance and areas in need of support.

Aim:

At St Gregory the Great school we will aim to:

- Report school and student performance accurately and comprehensively against Catholic, National and State-wide standards, to parents students and other relevant stakeholders.

Implementation:

- We will implement processes to accurately and continuously report student achievement against Catholic, National and State-wide standards.
- We will engage with parents as we report student achievement in the Religious Education and AusVELs domains.
- We will use the reporting process as feedback to further encourage our students and parents to greater sacramental participation in the life of the Church as they develop a loving relationship with God.
- Teachers will engage in professional learning related to reporting student achievement, this will include the ongoing adaptations in the use of software reporting packages.
- We will use a variety of reporting tools such as NAPLAN, On Demand Testing, report progression points, and strategies that will include interpreting qualitative data and goal setting to provide multiple sources of information to indicate student achievement against Catholic and National and State wide standards .
- We will provide parents with two formal reports each year indicating their child's progress in curriculum areas, their strengths, areas requiring additional support and recommendations for improvement.
- We will provide two formal parent teacher interviews each year, one in the first semester and one in the second semester. Interpreters will be provided as required. Parents or teachers may organise other interviews as necessary.
- We will participate in the National Assessment Program (NAPLAN) and report individual student details to parents and general cohort results to the school community.



REPORTING POLICY



- In consultation with parents, students and others with specific expertise, teachers will develop personalised learning plans (PLP's) for students with particular learning needs. Program support group meeting will be held each term to report to and further engage with parents of these students.
- Our school will provide performance data to Catholic Education Melbourne and the Department of Education as required. Performance data will be provided to the Parish Priest and the school community in the Annual Report.

Evaluation:

This policy will be reviewed annually as part of the school's four year review cycle.

Date of next review	Term 1 2016
Developed by	St. Gregory's Staff and Education Board
Date of review	Term 4 2016